AUDIT REPORT

To Be Sent to State Grange Headquarters whenever your Grange does their annual audit.

We, the undersigned Audit Committee of _____ Grange #_____, have examined the Secretary and Treasurer's records for the period from the _____ day of _____, 20___ to the _____ day of _____, 20___ and have found them to be in satisfactory condition. Any suggestions or exceptions are listed below.

DATED this _____ day of _____, 20____

Audit Committee:

_____ _____

_____ _____

_____ _____

Suggestions and Exceptions:

AUDIT REPORT

To be Retained with the Records of the Secretary and Treasurer

We, the undersigned Audit Committee of _____ Grange #_____, have examined the Secretary and Treasurer's records for the period from the _____ day of _____, 20___ to the _____ day of _____, 20___ and have found them to be in satisfactory condition. Any suggestions or exceptions are listed below.

DATED this _____ day of _____, 20____

Audit Committee:

_____ _____

_____ _____

_____ _____

Beginning Balance (all accounts):

Total Receipts (all accounts):

Total Disbursements (all accounts):

Ending Balance: Checking:
Savings:
Other Accounts: (Please list)

This information is important to have written down, for your Grange's benefit:

Does this Grange have a Safety Deposit Box(es)?
If yes, at what bank?
Who has access? (Please list)

Who are the current signers on the Grange Financial accounts?